

Request for Qualifications

Terminal A/B Connector and Security Checkpoint Expansion Project

Pre-Submittal Conference Agenda

January 19, 2016

10:00 AM

9800 Airport Blvd

**San Antonio International
Airport**

**Terminal A, Mezzanine
Conference Room**

City Clerks Office:



Send All Questions To:
Maria.godina@sanantonio.gov



- Call to Order (Welcome)
- Discussion of Background & Project Scope- Section I & II (Loyce Clark)
- Review of RFQ:
- Tentative Schedule (Section III)
 - Deadline for written questions, January 25, 2016 at 3:00 PM
 - SOQ Submittal Deadline, February 10, 2016 at 3:00 PM
 - Interviews, March 2016 (TBD)
 - Anticipated Council Date, April/May 2016
- IV, PreSubmittal Conference
- V, Submittal Document Requirements and Evaluation Criteria
 - A. Background, Experience and Qualifications of Prime Firm Key Personnel and Key Sub-Consultants including Co-Respondent, Joint Venture Party or Partner – 45%
 - B. Proposed Management Plan – 25%
 - C. Team's Experience with San Antonio Region Issues and past experience with CoSA – 20%
 - D. SBEDA – 5 pts (SBE Prime Contract Program); 5 pts (M/WBE Prime Contract Program; 33% SBE Subcontracting Program
- VI, Submission Instructions, No later than Wednesday, February 10, 2016 at 3:00 PM – **No late submittals will be accepted**
- VII, Amendments to RFQ
- VIII, Restriction on Communication
 - POC for RFQ questions, Maria Godina, 210-207-1688
 - POC for SBEDA questions, Lisa Brice, 210-207-3505
- IX, Award of Contract and Reservation of Rights
- X, SBEDA Ordinance Compliance Provisions (POC Lisa Brice)
- Questions and/or Information
- Adjournment